

BCAEP Behavior Matrix

Settings and Examples of Expected Behaviors						
Expectations	Classroom	Computer Lab	Cafeteria	Hall	Restroom	Outdoors
Be Respectful	<p>Follow the directions of staff members the first time they are given without argument</p> <p>Always be mindful of the learning environment of other students.</p>	<p>Let other people do their work without distractions</p> <p>Be aware of how much bandwidth your activities use and respect the needs of other students</p>	<p>Keep the noise level in the cafeteria to a moderate level because classes are ongoing throughout the building</p> <p>Talk only to your immediate seatmates so as not to cause disturbances</p>	<p>Be quiet in the hallways because other classes are in session</p> <p>Keep in mind the wonderful people who keep our school neat and clean and make sure any trash or debris is cleared from the hallways</p>	<p>Maintain appropriate personal space while using the facilities</p> <p>If there is a line to use the facilities, be quick about your business</p>	<p>Use appropriate language</p> <p>Abide by the rules of the game or activity you are involved in</p> <p>Be mindful of your surroundings and be courteous to your neighbor</p>
Be Responsible	<p>Bring paper and something to write with to every class</p> <p>Complete and turn in assignments on time</p> <p>Do your best on all assignments</p>	<p>Keep up with your own headphones, notebooks, and textbooks</p> <p>Make sure to take your personal items with you when you leave the lab</p>	<p>Bring lunch money and spend it wisely, either in the lunch line or at the vending machines</p> <p>Clean up after yourself before leaving the cafeteria and make sure your area is neat and tidy</p>	<p>Keep up with your hall pass and bring it back to your classroom</p> <p>Be aware that your learning time is important and not to be wasted by tarrying in the halls</p>	<p>If you make a mess, clean it up so that the next person to use the facilities won't be inconvenienced</p> <p>Make sure to keep up with your belongings (make-up, clothes bags, hall passes, etc.)</p>	<p>Stay within your assigned area</p> <p>Maintain any and all equipment that is used while you are outdoors</p> <p>Report any misbehavior or anything out of place to the supervising staff</p>
Be Safe	<p>Create an environment free of conflict so that you and your classmates may learn safely</p> <p>Make sure you know what to do in an emergency situation such as a fire or tornado</p>	<p>Visit only appropriate educational websites</p> <p>Download files only with express permission from a staff member</p>	<p>Stay in your seat unless you have permission from a staff member</p> <p>Clean up any spills or debris on the floor</p>	<p>Go to your approved destination and nowhere else</p> <p>Ensure that a staff member knows where you are at all times</p>	<p>Wash your hands with soap and water</p> <p>If there are spills or any kind of potential hazard in the restrooms, let a staff member know</p>	<p>If someone is hurt or injured, let a supervising staff member know</p> <p>Account for everyone who is outside with you</p> <p>Be aware of vehicles entering and departing the premises</p>